



sasi INSTITUTE OF
TECHNOLOGY &
autonomous ENGINEERING

Accredited by NAAC with "A" Grade,
Recognised by UGC under section 2(f) & 12(B)
Approved by AICTE - New Delhi
Permanently Affiliated to JNTUK, SBTET.
Ranked as "A" Grade by Govt. of A.P.,

Ref: SITE/AO/IQAC/06/2022-23/30

Date: 23.06.2022

OFFICE ORDER

Sub: Constitution of Students Grievance Redressal Committee for A.Y 2022-2023 -reg.

Ref1: Letter dt. 2306.2022 from Dr. T V Rama Krishna, Coordinator, IQAC and Dr. T Venkata Raghu, AS&H, HOD

Ref2: AQAR-2.5.2: Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year:

Ref3: AQAR- 5.1.5: The institution adopts the following mechanism for redressal of students' grievances

Ref4: Regulation, 2019 vide F. No.1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019

A Students Grievance Redressal Committee has been constituted with the following members, under the coordinator ship of Dr. T Venkata Raghu to look after the activity in the institution. The Students Grievance Redressal Committee which comprises the following:

Faculty Members

S No	Name	Designation	Department
1	Dr. T Venkata Raghu	Coordinator	AS&H HOD
2	Y. Raghu Ram	Member	ME- Asst Professor
3	S.Ram Babu	Member	ECE-Asst Professor
4	N.Venkat	Member	MS-Asst Professor
5	K N V Siva	Member	EEE-Asst Professor
6	N Siva Satya Roja Rani	Member	IT -Asst Professor
7	P.M V V A L Sunitha	Member	CSE- Asst Professor
8	M.Rama Krishna	Member	CE—Asst Professor
9	N.Murali Mohan	Member	ASH-Asst Professor
10	Dr. T V Rama Krishna	Member	Professor, ECE

Student Members

Si. No	Name of the Student	Branch	Position
1	S.Rambabu	ECE	Member
2	Y.Raghu Ram	ME	Member
3	K.N.V.Siva	EEE	Member
4	Y.Yasoda	CSE	Member
5	G.Saraswathi	CSE	Member
6			

	N.Venkat	MS	Member
7	Y.V.B.Sau Kumar	CE	Member
8	N.Murali Mohan	AS & H	Member

Functions

1. To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all-round development.
2. To conduct student counseling at regular intervals for healthy progress in course work specific, laboratory specific and all-round development.
3. To make suggestions to the principal in matters related to problems faced by students like ragging, examinations, transportation, and canteen facilities etc, and report the principal on a regular basis and support smooth running of the college.
4. To oversee that the suggestion boxes are set at the right places and complaints are filed and noted in a proper way.


PRINCIPAL


CC To

Mail & Hard copy to: Hon'ble Chairman, SITE
Mail & Hard copy to: Hon'ble Vice-Chairman, SITE
Mail & Hard copy to: Director, SITE
Mail & Hard copy to: PA to principal
Mail & Hard copy to: Dr. T V Rama Krishna, Dean Academics
Mail copy to: Dr. T Venkata Raghu, AS&H, HOD
Mail & Hard copy to: HoDs.. CE/ME/CSE/IT/CST/ECE/ECT/EEE/ AS&H /MS/AI & ML
Mail copy to: Exam. Section/Automation/Central Library/IQAC/AO/Transport/Hostels
Mail to: Individuals Concerned/all faculty members
Mail to: all students

Sasi Institute of Technology & Engineering(Autonomous)
Tadepalligudem-534101

**STUDENT COUNSELLING, GRIEVANCES & REDRESSEL
COMMITTEE**

APPENDIX - 1

Action taken report for meeting dated on 07-12 2022

S.No	Plan of action	Action Taken
1	Preparation of mentor mentee list and schedules	Prepared mentor mentee list and schedules.
2	Identification of Slow Learners.	Remedial classes are conducted.
3	Inclusion of new pages to the student's Profile book to enhance the process in a positive way for III and IV B.Tech.	Included the new pages to the Counselling Profile book to III and IV B.Tech students from the academic year.
4	Identification of Stress affected students.	Suggested Stress management principles and advised to do their activities in time with positive attitude.
5	Discipline of the students should be monitored.	Discipline is maintained as per the instructions of the Principal.

Coordinator

(Dr. T. Venkata Raghu)

STUDENT COUNSELING, GRIEVANCES & REDRESSEL COMMITTEE







05-12-2022

CIRCULAR

It is brought to the notice of all the members of the committee to meet at AS&H HOD room by 12:00 pm on 07-12-2022 to discuss the following.

Agenda

1. To review the resolutions made on 05-11-2022
2. To review the progress of counselling.
3. To review the suggestions the complaints received from the students, if any
4. Any other.

S.No	Name of the Faculty	Department	Signature
1	Y.Raghuram	ME	
2	S.Rambabu	ECE	
3	N.Venkat	MS	
4	KNV Siva	EEE	
5	Y.Yashoda	SCE	
6	G.Saraswathi	SCE	
7	Y.V.B Sai Kumar	CE	
8	Dr.P.Kiran Kumar	CST	
9	D.Prasad	ECT	
10	DR.S.MD.Rafee	AIML	
11	N.Murali Mohan	AS&H	

Coordinator

(Dr.T.Venkata Raghu, HoD,AS&H)

STUDENT COUNSELING, GRIEVANCES & REDRESSEL COMMITTEE









03-02-2023

CIRCULAR

It is brought to the notice of all the members of the committee to meet at AS&H HOD room by 12:00 pm on 17-02-2023 to discuss the following.

Agenda

1. To review the resolutions made on 10-01-2023
2. To review the progress of counselling.
3. To review the suggestions the complaints received from the students, if any
4. To submit the counseling reports
5. To add a few pages to the counseling profile.
6. Any other.

S.No	Name of the Faculty	Department	Signature
1	Y.Raghuram	ME	
2	S.Rambabu	ECE	
3	N.Venkat	MS	
4	KNV Siva	EEE	
5	Y.Yashoda	SCE	
6	T.Vinay	SCE	
7	Y.V.B Sai Kumar	CE	
8	Dr.P.Kiran Kumar	CST	
9	D.Prasad	ECT	
10	DR.S.MD.Rafee	AIML	
11	N.Murali Mohan	AS&H	

Coordinator

(Dr.T.Venkata Raghu, HoD,AS&H)

Circular

It is brought to the notice of all members of the committee to meet at AS&H H by 12:00 PM on 07-12-2022 to discuss the fol

Agenda

- 1. To review the resolutions made on 05-11-20
- 2. To review the progress of counseling
- 3. To review the suggestions / complaints received from the if any.
- 4. Any other matter.

Meeting Minutes

The resolutions made on 07-12-2022

- 1. Agenda I: To review the resolutions made on 05-11-
Resolution I: The chair has reviewed the resolutions on 05-11-2022.
- 2. Agenda II: To review the progress of counseling.
Resolution II: The chair reviewed the counseling status departments and asked to counsel timely.
- 3. Agenda III: To review the suggestions / complaints from the students, if any.
Resolution III: No complaints / suggestions found.
- 4. Agenda IV: Any other matter.
Resolution IV: The chair asked to identify the slow students and concentrate on them. And new pages were added to the counseling PM

book to III and IV B.Tech

S. No.	Member Name	Dept.	Mobile Number	Signature
1	Y. Raghun Ram	ME	80744 42190	na
2	S. Rambabu	ECE	94913 73960	RS
3	N. Venkat	MS	84980 80052	Sub
4	K. M. V. Siva	EEE	94938 47365	
5	Y. Yashoda	SCE	79939 61845	J
6	G. Saraswathi	SCE	91216 34570	
7	N. V. R. Sairam	CE	73370 64664	Sairam
8	Dr. P. Kiran Kumar	CST	94924 00797	Dr.
9	D. Prasad	ECT	97031 52444	Prasad
10	Dr. S. M. Rafee	ATMI	97019 31997	Dr.
11	M. Murali Mohan	ASEH	99122 42126	m

COORDINATOR

RS

(Dr. T. V. Raghun, HOD, ASEH)



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
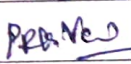
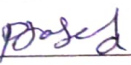

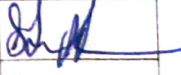



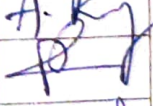
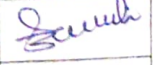
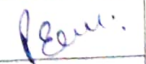
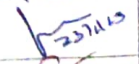



Department of Applied Sciences & Humanities

Academic Year: 2022- 2023

I B.Tech. I Semester Counselling Allotment List


S.No	Name of the Faculty	Dep.	Branch	Regd.No.	No.of Students	Signature
1	Dr.T.V.Raghu	AS&H	CSE-IOT	22K61A4701-20	20	
2	N.Murali Mohan	AS&H	CSE-IOT	22K61A4721-41	21	
3	A.Durga Bhavani	CSE	CSE-IOT	22K61A4742-41	21	
4	P.Murali Krishna	AS&H	CSE-DS	22K61A4401- 20	20	
5	G.Anjani Kumar	AS&H	CSE-DS	22K61A4421- 41	21	
6	K.Phani Santoshi	EEE	CSE-DS	22K61A4442- 62	21	
7	Dr. A. Sombabu	AS&H	CSE-A	22K61A0501- 20	20	
8	K. Srinivasa Rao	ME	CSE-A	22K61A0521- 41	21	
9	K. Eswara Rao	AS&H	CSE-A	22K61A0542- 62	21	
10	Dr. A.Praveena	AS&H	CSE-B	22K61A0563- 82	20	
11	B. Ramesh	EEE	CSE-B	22K61A0583- A3	21	
12	E.V.Sandeep	CSE	CSE-B	22K61A05A4- C4	21	
13	G.Vijaya Krishna	AS&H	CSE-C	22K61A05C5- E5	21	

or

14	M.Durga Prasad	AS&H	CSE-C	22K61A05E6- G6	21	MSA
15	M.Anantha Lakshmi	CSE	CSE-C	22K61A05G7- 17	21	
16	DR. G. Prasad	AS&H	CSE- AIML	22K61A4201- 21	21	
17	N.Rajshekar	ME	CSE- AIML	22K61A4222- 43	22	
18	N.Mounika	CSE	CSE- AIML	22K61A4244- 64	21	
19	M. Babi	AS&H	IT	22K61A1201- 21	21	
20	P. Gowri Shankar	AS&H	IT	22K61A1222- 43	22	
21	M.R. Balusula Rao	EEE	IT	22K61A1244- 64	21	
22	Dr.P.R.K.Veni	AS&H	CST	22K61A0601- 21	21	
23	D. Sowmya	CSE	CST	22K61A0622- 42	21	
24	UDSV. Prasad	CSE	CST	22K61A0643- 63	21	
25	S.A.V. Prasad	AS&H	ECT	22K61A1401- 20	20	
26	S. Sivarama Raju	CSE	ECT	22K61A1421- 40	20	
27	S. Sriram	ME	ECT	22K61A1441- 60	20	
28	Y. Punaiah	AS&H	ECE-A	22K61A0401- 20	20	
29	V. Chandrashekar	EEE	ECE-A	22K61A0421- 41	21	
30	Dr. A. Ramaswamy	ME	ECE-A	22K61A0442- 62	21	
31	B. V. Pujitha	AS&H	ECE-B	22K61A0463- 82	20	
32	K.Bharathi Devi	AS&H	ECE-B	22K61A0483- A3	21	
33	PVVS. Eswar Rao	CSE	ECE-B	22K61A04A4- C4	21	
34	Dr. V.Seetarama Raju	AS&H	ECE-C	22K61A04C5- E5	21	
35	M. Prakash	AS&H	ECE-C	22K61A04E6- G7	22	
36	M. Daivasirvadham	EEE	ECE-C	22K61A04G8- 18	21	

37	K. Suneetha	AS&H	AIML	22K61A6101- 21	21	HA
38	AVNK. Swaroopa	CSE	AIML	22K61A6122- 42	21	AVNK
39	P.Vijay	ME	AIML	22K61A6143- 63	21	P.Vijay
40	M.Deepty	AS&H	EEE-A	22K610201- 22	22	Deepty
41	GYA. Kumari	AS&H	EEE-A	22K610223- 44	22	GYA
42	P.Satish Kumar	AS&H	EEE-A	22K610245- 50	06	P.Satish Kumar
43	NSVG.Bhavani	AS&H	EEE-B	22K610251- 74	24	NSVG
44	Dr.K Srinivasa Rao	AS&H	EEE-B	22K610275- 98	24	Dr.K Srinivasa Rao
45	M.Murali Krishna	Civil	Civil	22K61A0101- 118	18	
46	M.Vijay	ME	Civil	22K61A0119- 27	09	
			ME	22K61A0301- 08	08	
47	P. Satish Kumar	AS&H	ME	22K61A0309- 22	14	P. Satish Kumar
Total No. of Students					960	


Coordinator


Signature of HOD, AS&H